

AT THE BOARD MEETING

- (a) Requisite facilities are provided for obtaining cent percent attendance. Further necessary information is provided for open discussions, due deliberations aiding informed well deliberated, calibrated, and informed unanimous decisions at the meetings.
- (b) Management representatives, KMPs, SMPs, domain experts, Nominee Directors of subsidiary companies, external consultants, assurers, internal and external stakeholders, professionals amongst others who can provide additional information, address queries and provide insights into the agenda items being deliberated upon are invited at the meeting to facilitate unanimous consent.
- (c) At each Board meeting, Chairperson of respective Committees briefs the Board on matters discussed by the Committee at their respective meetings and their recommendations thereto.
- (d) The Directors take active part in the deliberations at the Board and Committee meetings and provide guidance and advice to the management on various aspects of business, governance, compliance, strategy, finance, risk amongst others.
- (e) Systematic and timely dissemination of information/disclosures on material information were made available to the Board on quarterly basis including updates on compliances relating to Prevention of Insider Trading compliances, Complaints relating to Whistle Blower & Prevention of Sexual Harassment, Corporate Social Responsibility, Related party transactions, Business Responsibility and Sustainability Reporting, ESG Targets and goals, including other items detailed in point 2.7. above.
- (f) The Company Secretary attends all the meetings of the Board and its Committees and is, inter alia, responsible for recording the minutes of such meetings.
- (g) Awareness sessions on various amendments in law and governance are presented to the Board by various internal and external stakeholders.
- (h) Committee Meetings with the permission of the Chair and their participation is encouraged.